



JOB POSTING

POSTING DATE: 05/04/2026 **POSITION:** ANIMAL CARE TECHNICIAN

CLOSING DATE: OPEN UNTIL FILLED **STATUS:** PART-TIME/HOURLY

REQUIRED EDUCATION: HIGH SCHOOL DIPLOMA/GED

BASE PAY: 14.25/HR

JOB DESCRIPTION

The qualified candidate will provide basic technical support to the animal care operations. This position reports directly to the Animal Care Supervisor.

Principal Duties and Responsibilities

- Prepares and sets up animal kennels and related equipment for cage change outs or newly arriving animals according to specific instructions.
- Responsible for feeding, watering, and exercising animals in designated work area.
- Responsible for ensuring the comfort, safety, and well-being of all shelter animals.
- Monitors all shelter pets' well-being and reports and concerns to the Medical Team, Supervisor, and Leads.
- Rinses, scrubs, and disinfects animal cages, hallways, floors, and walls in designated areas; cleans water and food dishes and related kennel equipment and facilities.
- Assists in monitoring equipment for proper operation (chemical mixers, hose units, steam machines, etc.).
- Monitors supply needs and communicates to the Supervisor of what is needed in a timely manner.
- Maintain clean, orderly, and sanitized work areas on a regular basis and learns area documentation.
- Identifies problems and notifies the Supervisor or Lead Technician.
- Support the adoption process by introducing animals to potential adopters and answering questions about care, temperament, and history.
- Support the adoption process by providing observations and gathered information to the Adoption Team.
- Provides accurate information and friendly professional service to the public, co-workers, and volunteers in a positive, courteous, truthful, and tactful manner.
- Collaborate with other staff and volunteers to ensure seamless daily operations and maintain high standards of animal care.
- Educate the public on responsible pet ownership, animal care, and SAHS policies.

Additional Duties and Responsibilities

- Instruct and work collaboratively with volunteers.
- Must be committed to a high standard of safety and be willing and able to comply with all safety laws and all of the employer's safety policies and rules, and must be willing to report safety violations and potential safety violations to appropriate supervisory or management personnel.
- Must support and demonstrate the agency's core values – Customer Service, Adaptability, Respect, Responsibility, Integrity, and Compassion.
- All other duties assigned.

Minimum Knowledge and Skills Required by the Job

- Basic computing skills (Google Workspace and Microsoft Suite environment).
- Knowledge of basic animal behaviors for safety

Work Environment

- Potential for exposure to zoonotic diseases.
- Exposure to high noise levels when in the kennel area, chemicals used to sanitize facilities, vehicles, or equipment, and other physical situations that involve all forms of animal life
- Potential for animal bites and scratches while handling animals.
- Indoor and outdoor work in varying weather conditions

Physical Requirements of the Job

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- Must stand, walk, bend, and stoop to perform duties.
 - Must have the ability to perform prolonged physical activity.
 - Must be able to stand and walk for 8 hours.
 - Ability to lift 50lbs.
 - Able to drive various vehicles.
 - Will be expected to work weekends, holidays, and off-hours.
 - The job may require performing tasks that involve potential exposure to blood, body fluids, or tissues, including animal and human tissues.
 - Potential for animal bites and scratches while handling animals.
 - Ability to work directly with animals, with no preexisting allergies to animals, hair, or dander.

Additional Attributes

- Treats all animals humanely, with compassion and concern, both on and off the job, and transmits these values to others.
 - Commitment to a high standard of safety and willingness to comply with all safety laws and all of the agency's safety policies and rules.
 - Must have reliable transportation.
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