



JOB POSTING

POSTING DATE: 08/26/2025

POSITION: Animal Care Lead

CLOSING DATE: OPEN UNTIL FILLED

STATUS: Full Time/Hourly

REQUIRED EXPERIENCE: 6 Months to 1 Year in Animal Care role

BASE PAY: \$15.25/HR

REQUIRED EDUCATION: TRAINING AND WORK EXPERIENCE IN AN ANIMAL CARE FACILITY OR HIGH SCHOOL DIPLOMA OR GED

JOB DESCRIPTION

The qualified candidate will provide basic technical support to the animal care operations, guide and assign tasks to Animal Care Technicians, and train new staff how to safely and properly meet our standard animal care. This position will be under the direct supervision of the Animal Care Supervisor.

Principal Duties and Responsibilities:

- Responsible for training new staff how to safely and properly support our animal care operations and meet our standard animal care.
- Ensures all daily goals and required activities are completed, including assigning/re-assigning tasks.
- Prepares and sets up animal kennels and related equipment for cage change outs or newly arriving animals according to our standard operating procedures.
- Responsible for feeding, watering, and exercising animals in designated work areas.
- Responsible for ensuring the comfort, safety and well-being of all shelter animals.
- Rinses scrubs and disinfects animal cages, hallways, floors, and walls in designated areas; cleans water and food dishes and related kennel equipment and facilities.
- Assists in monitoring equipment for proper operation (chemical mixers, hose units, steam machines, etc.).
- Monitors supply needs and communicate to the Supervisor/Assistant Supervisor of what is needed in a timely manner.
- Maintain clean, orderly and sanitized work areas on a regular basis and learn area documentation.
- Identifies problems and notifies Supervisor/Assistant Supervisor.
- Recognizes and reinforces Animal Care Technicians displaying work behaviors supporting our mission.
- Provides accurate information and friendly professional service to the public and to co-workers in a positive, courteous, truthful and tactful manner.
- Provides holiday and weekend coverage as required.

Additional Duties and Responsibilities

- Assist with fundraising activities and special events as needed.
- Treats all animals humanely, with compassion and concern, both on and off the job and transmits these values to others.
- Must be committed to a high standard of safety and be willing and able to comply with all safety laws and all of the employer's safety policies and rules and must be willing to report safety violations and potential safety violations to appropriate supervisory or management personnel.
- Must support and demonstrate the agency's core values – Customer Service, Adaptability, Respect, Responsibility, Integrity, and Compassion.
- All other duties assigned.

Minimum Knowledge and Skills Required by the Job:

- Work requires the analytical skills to gather and interpret data in job related situations.
- Position requires a minimum of 6 months to 1 year previous kennel and animal care experience.

Physical Requirements of the Job:

- Must stand, walk, bend and stoop to perform duties.
- Must have the ability to perform prolonged physical activity.
- Must be able to stand and walk for 8 hours.
- Ability to lift 50lbs.
- Will be expected to work weekends, holidays, and off hours.
- Job may require performance of tasks that involve potential for exposure to blood, body fluids, or tissues, animal and human.
- Potential for exposure to zoonotic diseases.
- Exposure to high noise levels when in the kennel area, chemicals used to sanitize facilities, vehicles or equipment and other physical situations that involve all forms of animal life.
- Potential for animal bites and scratches while handling animals.
- Ability to work directly with animals, with no preexisting allergies to animals, hair or dander.

Additional Attributes

- Treats all animals humanely, with compassion and concern, both on and off the job, and transmits these values to others.
- Commitment to a high standard of safety and willingness to comply with all safety laws and all of the agency's safety policies and rules.
- Must report safety violations and potential safety violations to appropriate supervisory or management personnel.
- Must have reliable transportation.

Apply online at www.SAhumane.org/employment.