JOB DESCRIPTION

Responsible for daily care of all surgical patients, both shelter and public. Provide client services and education. Responsible for assisting in the treatment and medical care of advanced medical cases in the shelter. The following are a list of things that the applicant will or could possibly do on a daily basis:

**Principal Duties and Responsibilities**

- Provides accurate information and friendly professional service to the public and to co-workers in a positive, courteous, truthful and tactful manner in keeping with the core values of the SAHS.
- Assesses patients for surgical candidacy through physical examination and auscultation.
- Prepares patients for surgery, including pre-medication, induction, and intubation, as well as steriley prepare surgical sites.
- Capable of monitoring surgical patients during procedures and recovery. Knowledgeable of CPR procedures in cases of emergency.
- Assists in monitoring equipment for proper operation (autoclave, hose units, anesthesia machines, SpO2 monitors, etc.)
- Monitors supply needs and communicates to Supervisor of what is needed in a timely manner.
- Identifies problems and notifies Veterinarians or Supervisor.
- Provides holiday, weekend, and extra coverage as required.
- Capable of functioning independently with minimal supervision.
- Supervises and delegates assisting staff and volunteers.
- Performs or assists with the euthanasia of animals by injection as required. If not currently euthanasia certified, must be willing to become so.
- Capable of handling controlled substances and learning how the controlled drug log works.
- Assists in the surgical suite by setting up anesthetic equipment and providing equipment to the veterinarian steriley.
- Cleans and sterilizes instruments and cages before and after surgery according to specific instructions.
- Must support and demonstrate the agency’s core values – Customer Service, Adaptability, Respect, Responsibility and Integrity.

**Additional Duties and Responsibilities**

- Performs appropriate animal restraint for the safety of co-workers, self, and patients.
- Performs diagnostic procedures including; collecting blood samples, running basic heartworm and FeLV/FIV combo tests, and examining animals for contagious diseases.
- Performs vaccinations and microchipping.
- Capable of performing intravenous, intramuscular, and subcutaneous injections.
- Capable of placing an intravenous catheter and running an IV fluid pump if required.
- Treats all animals humanely, with compassion and concern, both on and off the job and transmits these values to others.
- Must be committed to a high standard of safety and be willing and able to comply with all safety laws and all of the employer’s safety policies and rules and must be willing to report safety violations and potential safety violations to appropriate supervisory or management personnel.
- Any other duties as assigned.

**Minimum Knowledge and Skills required by the Job**

- Work requires the analytical skills to gather and interpret data in related situations.
- Able to handle large quantities of dogs and cats daily and safely.
Valid driver’s license and active automotive insurance required

**Physical Requirements of the Job**

- Must stand, walk, bend and stoop to perform duties
- Must have the ability to perform prolonged physical activity
- Must be able to stand for 10 hours
- Ability to lift 50lbs
- Any allergic condition that would be aggravated from exposure or through contact with animals or chemicals used to sanitize facilities, vehicles or equipment, is a disqualification
- May be expected to work weekends, holidays, and off hours
- Job may require performance of tasks that involve potential for exposure to blood, body fluids, or tissues, animal and human

**Work Environment**

- Potential for exposure to zoonotic diseases
- Exposure to high noise levels when in kennel area
- Potential for animal bites and scratches while handling pets

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