



Birthday Party Registration Form

Child's First Name: _____ Age Turning: _____ Parents' Name(s): _____

Address (required): _____

Phone Number (required): _____ Email Address (required): _____

Scheduled date & time of party: _____ Number of children attending (no more than 15): _____

Would you like time in your schedule for food? YES or NO (*please circle one*)

Would you like time in your schedule for cake? YES or NO (*please circle one*)

Would you like time in your schedule for opening gifts? YES or NO (*please circle one*)

Price for an SAHS Birthday Party: \$250 _____ (initial)

From the list below, select one (1) animal activity for your party:

_____ Make enrichment toys for shelter dogs

_____ Make enrichment toys for shelter cats

_____ Read to shelter animals

_____ Service work around the SAHS

- You may arrive up to half an hour early if you wish to set up. Otherwise, please arrive at least 15 minutes before your party start time.
- Do not tape, pin, tack, or nail anything to the walls or fabric boards. If you would like to display something, please let the SAHS staff know and they will help you.
- Do not cover up or remove any SAHS signs or advertisements.
- Children must be accompanied by an adult at all times. You must have at least 1 adult chaperone per 5 children.
- Dispose of all food, decorations, wrapping paper, etc., in the provided trash cans.
- If you choose to bring additional decorations, please remove any you wish to keep. Decorations you bring and leave behind will be discarded. Decorations provided by the SAHS belong to the SAHS.
- Any damages to the SAHS property are the sole responsibility of the contact person (listed above) for this group.
- All children attending the party should be 5 years old or older. All children under the age of 5 must be accompanied by a parent at all times. There is a limit of 15 children.
- All participants' parents (including the birthday boy/girl) must sign the birthday party release form upon arrival. If a participant's parent cannot attend, a form may be printed online at SAhumane.org/education and turned in upon arrival.
- Parties must be scheduled **AT LEAST 3 weeks in advance**. Parties are scheduled on a first-come, first-served basis, **subject to availability**.
- Payment **MUST** be submitted at least **2 week prior** to the date of the event to hold your spot. If you do not make a complete payment by this time, your reservation will be canceled.
- Refunds for birthday parties are issued only if the party is canceled at least 1 week prior to the scheduled date. If canceled after said date, all fees will be considered a donation to the SAHS.
- No Pets Allowed.
- No Alcohol Allowed.

SIGNATURE

DATE