



JOB POSTING

POSTING DATE: 9/1/2016 **POSITION:** ANIMAL HEALTH TECHNICIAN

CLOSING DATE: OPEN UNTIL FILLED **STATUS:** PART TIME / HOURLY

REQUIRED EXPERIENCE: 6 MOS TO 2 YRS **BASE PAY:** \$10.25/HR

REQUIRED EDUCATION: TRAINING IN ANIMAL CARE FACILITY, HS DIPLOMA OR GED

JOB DESCRIPTION

Principal Duties and Responsibilities:

- Responsible for examining and processing all received animals which includes properly completing necessary paperwork in a prescribed manner
- Performs diagnostic procedures including: collecting blood samples, examining animals for infections and infestations.
- Performs vaccinations, de-worming, bathing and basic grooming
- Prepares and sets up animal kennels and related equipment for cage change outs or newly arriving animals according to specific instructions
- Responsible for feeding, watering, and exercising animals in designated work area.
- Responsible for ensuring the comfort, safety and well-being of all shelter animals
- Rinses scrubs and disinfects animal cages, hallways, floors, and walls in designated area; cleans water and food dishes and related kennel equipment and facilities
- Assists in monitoring equipment for proper operation (chemical mixers, hose units, microscope, etc.).
- Monitors supply needs and communicate to Supervisor of what is needed in a timely manner.
- Identifies problems and notifies Supervisor or Lead Technician
- Provides accurate information and friendly professional service to the public and to co-workers in a positive, courteous, truthful and tactful manner
- Provides holiday and weekend coverage as required.
- The individual must be capable of functioning independently with minimal supervision.
- Performs or assists with the euthanasia of animals by injection as required
- Must support and demonstrate the agency's core values – Customer Service, Adaptability, Respect, Responsibility and Integrity

Additional Duties and Responsibilities

- Assist with fundraising activities and special events as needed
- Treats all animals humanely, with compassion and concern, both on and off the job and transmits these values to others.
- Must be committed to a high standard of safety and be willing and able to comply with all safety laws and all of the employer's safety policies and rules and must be willing to report safety violations and potential safety violations to appropriate supervisory or management personnel.

Minimum Knowledge and Skills required by the Job:

- Work requires the analytical skills to gather and interpret data in related situations
- Basic animal handling/restraint
- Valid driver's license required

Physical Requirements of the Job:

- Must stand, walk, bend and stoop to perform duties
 - Must have the ability to perform prolonged physical activity
 - Must be able to stand for 8 hours
 - Ability to lift 50lbs.
 - May be expected to work weekends, holidays, and off hours
 - Job may require performance of tasks that involve potential for exposure to blood, body fluids, or tissues, animal and human
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